

To be furnished over the Letterhead of the Company/Firm

To,
The Chief Hydraulic Engineer
HSD Department
Central Permit Office
Syama Prasad Mookerjee Port, Kolkata

Sub – Application for New Registration of Company

Sir,

Kindly Register my/our company for the yearDetails of my/our
Company is as follows.

1.	Name Of The Company		
2.	Nature of Business of The Company		
3.	Office Address for communication		
4.	Name of Director/Partner/Proprietor		
5.	Name of the Contact Person		
6.	i Designation		
	ii Mobile No.		
	iii Telephone Number		
	iii E-mail address		
	iv Tele-fax Number		
7.	Nature Of Business		
8.	Trade License Number -	Valid till :-	
9.	SMP License Number -	Valid till :-	
10.	Custom Registration Valid till -		
11.	C&F License Number -		
12.	Work Order Number (If any) -		
13.	Photocopy of ITR Acknowledgement for the year -		
14.	GSTN Number -		
15.	Company Pan -		
16.	Name Of The Sponsor, If any (Original Sponsorship Letter along with photocopy of the License having by the Sponsor to be Submitted.)	<u>Proprietor</u>	
17.	<u>Authorized Signatory</u>		
	Name		
	Designation		
	Specimen Signature		

For Office Use Only

☐ Registration ☐ Scan ☐ Upload ☐ Mail

Proprietor/Director
.....
Name & Designation with Stamp and Signature